

पत्र संख्या-स्था0-6-सामान्य-आधार सम्बन्धी पत्रावली/ 1/452293/2026 /राज्य कर
कार्यालय आयुक्त, राज्य कर, उत्तर प्रदेश
(स्थापना अराजपत्रित अनुभाग)
लखनऊ:: दिनांक:: 06-02-2026

समस्त जोनल अपर आयुक्त,

राज्य कर, उत्तर प्रदेश(जोन-गौतमबुद्ध नगर, गाजियाबाद-द्वितीय,

लखनऊ-प्रथम, कानपुर-प्रथम को छोड़कर)।

विषय-आधार नामांकन एवं अपडेशन प्रक्रिया में प्रयुक्त प्रमाण-पत्रों को यू0आई0डी0ए0आई0 के
अनुरूप ऑनलाइन सत्यापन योग्य बनाये जाने के सम्बन्धमें।

कृपया उपर्युक्त विषयक प्रमुख सचिव, नियोजन विभाग, उ0प्र0 शासन के पत्र संख्या-
522/35/7-363/107944/ज0नि0प्र0/2024 दिनांक 19.01.2026(छायाप्रति संलग्न) का सन्दर्भ
ग्रहण करें, जिसके साथ संलग्न मुख्य कार्यकारी अधिकारी, यू0आई0डी0ए0आई0, नई दिल्ली के
अर्द्धशासकीय पत्र संख्या-DO No. HQ-16024/4/2021-EU-II-HQ-Part(1)(E11762) दिनांक
29.12.2025 के माध्यम से अवगत कराया गया है कि आधार नामांकन एवं अपडेशन के समय
आवेदकों द्वारा पहचान का प्रमाण(POI), पते का प्रमाण(POA), जन्मतिथि का प्रमाण(POB) तथा
सम्बन्ध का प्रमाण(POR) के रूप में विभिन्न प्रमाण-पत्र प्रस्तुत किए जाते हैं। कतिपय प्रकरणों में
आवेदकों द्वारा फर्जी प्रमाण-पत्र भी प्रस्तुत कर दिये जाते हैं। यद्यपि यू0आई0डी0ए0आई0 द्वारा गुणवत्ता
जांच की व्यवस्था उपलब्ध है, परन्तु सभी प्रमाण-पत्रों को उनके स्रोत से पूर्णतः सत्यापन संभव नहीं
हो पाता है। आधार डेटाबेस की शुचित्त(Integrity) बनाए रखने हेतु यू0आई0डी0ए0आई0 द्वारा यह
निर्णय लिया गया है कि केवल ऑनलाइन सत्यापन योग्य प्रमाण-पत्रों को ही नामांकन एवं अद्यतन हेतु
मान्य किया जायेगा। तमक्रम में यू0आई0डी0ए0आई0 द्वारा पात्र प्रमाण-पत्रों की संशोधित सूची निर्गत
की गई है(Annexure-I), जिसमें केवल ऑनलाइन सत्यापन योग्य प्रमाण-पत्रों को सम्मिलित किया
गया है। साथ ही PAN, जन्म प्रमाण-पत्र, झईविंग लाइसेंस, मनरेगा जॉब कार्ड, पासपोर्ट एवं CBSE
मार्कशीट आदि के ऑनलाइन सत्यापन हेतु तकनीकी व्यवस्था उनके सम्बन्धित डेटाबेस से जोड़ दी
गई हैं।

यू0आई0डी0ए0आई0 द्वारा वेरिफिकेशन सिस्टम को अत्यधिक सुदृढ़ करने हेतु राज्यों/केंद्र
शासित प्रदेशों द्वारा जारी किए गए समस्त अनुमन्य प्रमाण-पत्रों को निम्नलिखित मानकों पर अपडेट
किए जाने की अपेक्षा की गयी है:-

- 1-प्रमाण-पत्र डिजिटल रूप में QR कोड सहित निर्गत हो,
- 2-प्रमाण-पत्र मशीन रीडेबल फॉर्मेट में ऑनलाइन सत्यापन योग्य हो, तथा
- 3-सम्बन्धित डेटाबेस की API, API Setu पर उपलब्ध हो।

प्रदेश में जारी विभिन्न प्रमाण-पत्रों की डिजिटलीकरण स्थिति तथा API Setu पर API
उपलब्धता का संकलन यू0आई0डी0ए0आई0 क्षेत्रीय कार्यालय, लखनऊ के माध्यम से किया गया है
तथा इस सम्बन्ध में प्राप्त सूचना के आधार पर यह पाया गया है कि कतिपय प्रमाण-पत्र उपर्युक्त
तीन मानकों में से एक या अधिक मानकों को पूर्ण नहीं करते हैं। ऐसे प्रमाण-पत्रों की श्रेणीवार सूची
Annexure-II में उपलब्ध करायी गयी है। इसके अतिरिक्त, यू0आई0डी0ए0आई0 मानकों के अनुरूप

Q R कोड के स्पेसिफिकेशन <https://uidai-technology-center.gitbook.io/common-qr-code-specifications/> लिंक पर उपलब्ध हैं। अतः उपरोक्तानुसार आधार नामांकन एवं अद्यतन प्रक्रिया में उपयोग होने वाले प्रमाण-पत्रों को यू0आई0डी0ए0आई0 द्वारा निर्धारित मानकों के अनुरूप विकसित कराने का अनुरोध किया गया है।

अतः नियोजन विभाग, उत्तर प्रदेश शासन के उक्त पत्र दिनांक 19.01.2026 की प्रति समस्त संलग्नको सहित इस आशय से प्रेषित की जा रही है कि पत्र में की गयी अपेक्षानुसार आवश्यक कार्यवाही कराने का कष्ट करें।

संलग्नक:-विभागीय वेबसाइट पर अपलोड।

Digitally signed by
SUNIL KUMAR VERMA

Date: 06-02-2026

12:44:00 (सुनील कुमार वर्मा)

अपर आयुक्त(प्रशासन) राज्य कर,
उत्तर प्रदेश, लखनऊ ।

पृष्ठंकन पत्र संख्या व दिनांक उक्त ।

प्रतिलिपि:-निम्नलिखित को आवश्यक कार्यवाही हेतु प्रेषित ।

1. - अपर आयुक्त, राज्य कर, जोन-गौतमबुद्ध नगर, गाजियाबाद-द्वितीय, लखनऊ-प्रथम, कानपुर-प्रथम को इस अनुरोध के साथ प्रेषित कि उक्त पत्र दिनांक 19.01.2026 में की गयी अपेक्षानुसार आवश्यक कार्यवाही कराने का कष्ट करें।
2. - अपर आयुक्त(लेखा) राज्य कर, उत्तर प्रदेश, लखनऊ ।
3. - अपर निदेशक, राज्य कर अधिकारी प्रशिक्षण/शोध संस्थान, गोमती नगर, लखनऊ ।
4. - संयुक्त आयुक्त(जनसम्पर्क) राज्य कर, मुख्यालय, लखनऊ।
5. - संयुक्त आयुक्त(आई0टी0) राज्य कर, मुख्यालय को एक प्रति विभागीय वेबसाइट पर अपलोड हेतु ।
6. - आहरण वितरण अधिकारी, राज्य कर मुख्यालय, लखनऊ ।

संलग्नक:- विभागीय वेबसाइट पर अपलोड।

Digitally signed by
RAVI SHEKHAR SINGH

Date: 06-02-2026

15:37:57

संयुक्त आयुक्त(स्था0अरा0) राज्य कर,
मुख्यालय, लखनऊ ।

प्रेषक,

प्रमुख सचिव,
नियोजन विभाग,
उत्तर प्रदेश शासन।

सेवा में,

समस्त अपर मुख्य सचिव/प्रमुख सचिव/सचिव,
उत्तर प्रदेश शासन।

पत्रांक: 502/33/7-363/107944/ज0नि0प्र0/2024

दिनांक: 19 जनवरी, 2026

विषय: आधार नामांकन एवं अपडेशन प्रक्रिया में प्रयुक्त प्रमाणपत्रों को यू0आई0डी0ए0आई0 मानकों के अनुरूप ऑनलाइन सत्यापन योग्य बनाए जाने के संबंध में।

महोदय/महोदया,

कृपया उपर्युक्त विषयक मुख्य कार्यकारी अधिकारी, यू0आई0डी0ए0आई0 के पत्र संख्या: D.O. HQ-16024/4/2021-EU-II-HQ-Part(1)(E11762) दिनांक 29.12.2025 (छायाप्रति संलग्न) का संदर्भ ग्रहण करने का कष्ट करें, जिसके माध्यम से अबगत कराया गया है कि आधार नामांकन एवं अपडेशन के समय आवेदकों द्वारा पहचान का प्रमाण (POI), पते का प्रमाण (POA), जन्मतिथि का प्रमाण (POB) तथा संबंध का प्रमाण (POR) के रूप में विभिन्न प्रमाणपत्र प्रस्तुत किए जाते हैं। कतिपय प्रकरणों में आवेदकों द्वारा फर्जी प्रमाणपत्र भी प्रस्तुत कर दिए जाते हैं। यद्यपि यू0आई0डी0ए0आई0 द्वारा गुणवत्ता जांच की व्यवस्था उपलब्ध है, परन्तु सभी प्रमाणपत्रों का उनके स्रोत से पूर्णतः सत्यापन संभव नहीं हो पाता है। आधार डेटाबेस की शुचित्ता (Integrity) बनाए रखने हेतु यू0आई0डी0ए0आई0 द्वारा यह निर्णय लिया गया है कि केवल ऑनलाइन सत्यापन योग्य प्रमाणपत्रों को ही नामांकन एवं अद्यतन हेतु मान्य किया जायेगा। तत्काल में यू0आई0डी0ए0आई0 द्वारा पात्र प्रमाणपत्रों की संशोधित सूची निर्गत की गई है (Annexure-I), जिसमें केवल ऑनलाइन सत्यापन योग्य प्रमाणपत्रों को सम्मिलित किया गया है। साथ ही PAN, जन्म प्रमाणपत्र, ड्राइविंग लाइसेंस, मनरेगा जॉब कार्ड, पासपोर्ट एवं CBSE मार्कशीट आदि के ऑनलाइन सत्यापन हेतु तकनीकी व्यवस्था उनके संबंधित डेटाबेस से जोड़ दी गई है।

यू0आई0डी0ए0आई0 द्वारा वेरिफिकेशन सिस्टम को अत्याधिक सुदृढ़ करने हेतु राज्यों/केंद्र शासित प्रदेशों द्वारा जारी किए गए समस्त अनुमन्य प्रमाणपत्रों का निम्नलिखित मालकों पर अपडेट किए जाने की अपेक्षा की गयी है:

- (क) प्रमाणपत्र डिजिटल रूप में QR कोड सहित निर्गत हों,
- (ख) प्रमाणपत्र तशीन रीडेबल फॉर्मेट में ऑनलाइन सत्यापन योग्य हों, तथा
- (ग) संबंधित डेटाबेस की API, API Setu पर उपलब्ध हों।

प्रदेश में जारी विभिन्न प्रमाणपत्रों की डिजिटलीकरण स्थिति तथा API Setu पर API उपलब्धता का संकलन यू0आई0डी0ए0आई0, क्षेत्रीय कार्यालय, लखनऊ के माध्यम से किया गया है तथा इस सम्बन्ध में प्राप्त सूचना के आधार पर यह पाया गया है कि कतिपय प्रमाणपत्र उपर्युक्त तीन मानकों में से एक या अधिक मानकों को पूर्ण नहीं करते हैं। ऐसे प्रमाणपत्रों की श्रेणीवार सूची Annexure-II में उपलब्ध करायी गयी है। इसके अतिरिक्त, यू0आई0डी0ए0आई0 मानकों के अनुरूप QR कोड के स्पेसिफिकेशन <https://uidai-technology-center.gitbook.io/common-qr-code-specifications/> लिंक पर उपलब्ध है।

अतः आपसे अनुरोध है कि कृपया उपरोक्तानुसार आधार नामांकन एवं अद्यतन प्रक्रिया में उपयोग होने वाले प्रमाणपत्रों को यू0आई0डी0ए0आई0 द्वारा निर्धारित मानकों के अनुरूप विकसित कराने का कष्ट करें।

संलग्नक: यथोपरि।
जय शंकर शर्मा

भवदीय,
Digitally signed by
ALOK KUMAR
Date: 19/01/2026
12:50:43

अपर सचिव (आ) (आ) (आ)
20/11/2025

485

- प्रतिलिपि निम्नलिखित को सूचनाार्थ प्रेषित:-
1. निजी सचिव, प्रमुख सचिव/सचिव/विशेष सचिव, नियोजन विभाग, उ0प्र0 शासन।
 2. मुख्य कार्यकारी अधिकारी, यू0आई0डी0ए0आई0, नई दिल्ली।
 3. उपमहानिदेशक, यू0आई0डी0ए0आई0, क्षेत्रीय कार्यालय, लखनऊ।

भुवनेश कुमार, भा.प्र.से.
मुख्य कार्यकारी अधिकारी

Bhuvnesh Kumar, I.A.S.
Chief Executive Officer



भारत सरकार
Government of India
भारतीय विशिष्ट पहचान प्राधिकरण
Unique Identification Authority of India (UIDAI)
बंगला साहिब रोड, काली मंदिर के पीछे,
गोल मार्केट, नई दिल्ली-110 001
Bangla Sahib Road, Behind Kali Mandir,
Gole Market, New Delhi-110001
Dated: 29th December, 2025

DO No. HQ-16024/4/2021-EU-II-HQ-Part(1) (E11762)

Dear Sir,

You may be aware that for enrolment and updates in Aadhaar, the individual has to submit some documents which are treated as proof of identity (POI), proof of address (POA), proof of date of birth (PDB) and proof of relationship (POR) depending upon the requirements.

2. It has been realised that sometimes fake documents are submitted by the applicants. Although there is a quality check process in place in the UIDAI but it cannot ensure total accuracy because some of the documents are not verifiable from the source. In an effort to maintain the integrity of Aadhaar, it has been a constant endeavour to prune the list of documents and limit these to only online verifiable documents. The latest list of eligible documents is attached at Annexure-I for your kind information. Some of the State documents, which were earlier eligible for enrolment and update in Aadhaar, have been removed due to their limited online availability.

3. UIDAI has been constantly upgrading technology to connect directly with the sources of issued documents. In this process, technical enablement for online verification of PAN, Birth Certificate, Driving Licence, MGNREGA Job Card, Passport and CBSE Marksheet from their respective databases has already been completed.

4. In order to further strengthen the verification mechanism, it is important that all the eligible supporting documents, which are issued by States or UTs, fulfill the following criteria:

- Document is digitally issued with QR code;
- Document is verifiable online in machine readable format; and
- API for the database is available on API Setu.

5. The digitization status of various documents issued by your State or UT and their API availability on the API Setu has been compiled through Regional Offices of the UIDAI. Based on the information received, it is observed that some documents do not fulfill one or more of above criteria. A list of such documents under each category is attached as Annexure-II for your kind reference. Further, QR code specification as per UIDAI standards is available at <https://uidai-technology-center.gitbook.io/common-qr-code-specifications/>.

Contd:2



Tel. : 23746211
Website : www.uidai.gov.in e-mail : ceo@uidai.net.in



6. I am sure that you will agree that integrity of Aadhaar database is extremely important and that is why it is necessary to ensure the online verifiability of eligible documents. May I take this opportunity to request you to kindly issue necessary directions to the concerned administrative departments in your State or UT to upgrade their document issuing systems to meet the criteria as mentioned in Para 4 above.

With regards.

Yours sincerely,



(Bhuvnesh Kumar)

To,

Shri Shashi Prakash Goyal (IAS),
Chief Secretary, Government of Uttar Pradesh,
Shri Lal Bahadur Shastri Bhawan, Civil Secretariat,
Lucknow – 226001, Uttar Pradesh

Annexure -II (State - Uttar Pradesh)

Category I - List of documents which are not digitized

Action required from document issuing authority: Mandatorily issue all the below mentioned documents digitally in machine readable format with QR code.

- 1) Kisan Photo Passbook
- 2) ECHS / ESIC / Mediclaim Card
- 3) Pensioner Photo Identity Card / Freedom Fighter Photo Identity Card / Pension Payment Order

Category II - List of documents which are digitized but not having QR Code

Action required from document issuing authority: Mandatorily issue all the below mentioned documents digitally in machine readable format with QR code.

- 1) Ration / PDS Photograph Card / e-Ration Card
- 2) Marriage Certificate
- 3) Gazette Notification of New Name

Category III - List of documents which are digitised, however not available on API setu for online verification by UIDAI

Action required from document issuing authority: Make all the below mentioned documents available on API Setu for online verification by UIDAI. Necessary technical support to be provided by the administrative department (document issuing authority) for timebound backend integration between document issuing authority's database with UIDAI backend systems through API Setu.

- 1) Marriage Certificate
- 2) Gazette notification of new name



Mera Aadhaar
Meri Pehchaan

Unique Identification
Authority of India

LIST OF ACCEPTABLE DOCUMENTS FOR ENROLMENT AND UPDATE



List I -

Documents that may be presented to evidence Proof of Identity, Address, Relationship or Date of Birth for enrolment for **Aadhaar of individual up to five years of age**



List II -

Documents that may be presented to evidence Proof of Identity, Address, Relationship or Date of Birth for enrolment for **Aadhaar of individual five years and above and less than eighteen years of age**



List III -

Documents that may be presented to evidence Proof of Identity, Address, Relationship or Date of Birth for enrolment for **Aadhaar Number of individual eighteen years and above of age**



List IV -

Documents that may be presented to evidence Proof of Identity, Address, Relationship or Date of Birth for update of information in respect of **Aadhaar Number Holder of any age**



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LIST OF ACCEPTABLE DOCUMENTS FOR AADHAAR ENROLMENT

List I - Documents that may be presented to evidence Proof of Identity, Address, Relationship or Date of Birth for enrolment for Aadhaar of individual up to five years of age

Means allowed | Means not allowed

Enrolment Type I: Head of the Family (HoF) based enrolment

Sl. No.	List of documents (see note below this tabular statement)	Proof of Relationship (PoR) document, containing name of child and name of Head of Family (HoF)	Proof of Date of Birth (PDB) document, containing name and date of birth
1.	Birth certificate issued under the Registration of Births and Deaths Act, 1969 and the rules made thereunder	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2.	Valid Indian Passport (only applicable for NRIs)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3.	Document to prove legal guardianship issued by the Central government or a State Government authority or a court of law under the relevant Acts (the Guardians and Wards Act, 1890 / the National Trust Act, 1999 / the Rights of Persons with Disabilities Act, 2016) and the rules made under these Acts	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Enrolment Type II: Document based enrolment

Sl. No.	List of documents (see note below this tabular statement)	Proof of Identity (PoI) document, containing name and photograph	Proof of Address (PoA) document, containing name and address in India	Proof of Date of Birth (PDB) document, containing name and date of birth
4.	Certificate issued on UIDAI Standard Certificate format by District Child Protection Officer (DCPO) along with the order of placement of child in a Child Care Institution (CCI) in Form 18 of the Juvenile Justice Model Rules, 2016 (as amended in 2022)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Documents applicable for Overseas Citizen of India (OCI) cardholders, Long Term Visa (LTV) holders, nationals of Nepal and Bhutan and other foreign nationals who have stayed in India for 182 days or more in the immediately preceding 12 months

Sl. No.	List of documents (see note below this tabular statement)	Proof of Identity (PoI) document, containing name and photograph	Proof of Address (PoA) document, containing name and address in India	Proof of Date of Birth (PDB) document, containing name and date of birth
5.	For Overseas Citizen of India (OCI) cardholders - Valid foreign passport (along with OCI card)	<input checked="" type="checkbox"/>	<input type="checkbox"/> *	<input checked="" type="checkbox"/>
6.	For nationals of Nepal and Bhutan - (a) Passport of Nepal/Bhutan	<input checked="" type="checkbox"/>	<input type="checkbox"/> *	<input checked="" type="checkbox"/>
	(b) Valid Nepalese/ Bhutanese Citizenship Certificate (along with Limited validity Photo Identity Certificate issued by Nepalese Mission / Royal Bhutanese Mission in India)	<input checked="" type="checkbox"/>	<input type="checkbox"/> *	<input checked="" type="checkbox"/>
7.	For Long Term Visa holders - Valid Long Term Visa (LTV), issued to minority communities of Afghanistan, Bangladesh and Pakistan (Hindus, Sikhs, Buddhists, Jains, Parsis and Christians)	<input checked="" type="checkbox"/>	<input type="checkbox"/> *	<input checked="" type="checkbox"/>
8.	For other foreign nationals - Valid foreign passport (along with valid visa)	<input checked="" type="checkbox"/>	<input type="checkbox"/> *	<input checked="" type="checkbox"/>



LIST OF ACCEPTABLE DOCUMENTS FOR AADHAAR ENROLMENT

* Proof of Address documents as in the "List III - Documents that may be presented to evidence Proof of Identity, Address, Relationship or Date of Birth for enrolment for Aadhaar Number of individual eighteen years and above of age" will be applicable

Note:

- (a) Any document listed in the above tabular statement shall be acceptable only if it meets the following conditions, namely:—
- It is currently valid;
 - The person in respect of whom such document is issued is entitled for the same;
 - The information contained in the document is verifiable from the source; and
 - The authority issuing the document has not made any declaration that such document is not a proof of identity, address, date of birth or relationship for which such a document is presented
- (b) Criteria for acceptability of the documents submitted to evidence identity, address, date of birth and relationship:
- A document is accepted as Proof of Identity (PoI) document only if it contains at least the name and photograph of the individual
 - Pot, PoA, PoR and PDB documents submitted for enrolment must be issued in the name of the individual seeking enrolment
 - A document is accepted as Proof of Relationship (PoR) document only if it contains at least the name of individual and name of Head of Family (HoF)
 - Name of the individual as mentioned in the supporting document, will be replicated as such in the individual's Aadhaar. No additional information will be considered for inclusion in the name
 - Name and date of birth of the individual across all the documents submitted as PoI, PoR and PDB must be uniform
- (c) Head of Family (HoF) based enrolment is mandatory for children below five years of age except for children in Child Care Institutions and foreign nationals
- (d) Criteria for Head of Family and Proof of Relationship based enrolment:
- HoF must have a valid Aadhaar before performing HoF based enrolment
 - Any one of the parents or the legal guardian can be HoF
 - Aadhaar number of both the parents is required for HoF based enrolment. In case the child is living with only one parent or living with a legal guardian, the Aadhaar number of only such parent or legal guardian may be given
 - Biometric authentication by one of the parents or the legal guardian is mandatory
 - The address mentioned in the Aadhaar of HoF will be used for the address in the Aadhaar of the child
- (e) Validity period of the Aadhaar issued to the OCI cardholders, Nepal & Bhutan nationals, LTV holders and other foreign nationals is specified below:
- OCI cardholders - ten years
 - Nepal/Bhutan nationals - ten years
 - LTV holders - till the validity of LTV
 - Other foreign nationals - till the validity of visa



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LIST OF ACCEPTABLE DOCUMENTS FOR AADHAAR ENROLMENT

List II - Documents that may be presented to evidence Proof of Identity, Address, Relationship or Date of Birth for enrolment for Aadhaar of individual five years and above and less than eighteen years of age

Means allowed | Means not allowed

Sl. No.	List of documents (see note below this tabular statement)	Proof of Identity (PoI) document, containing name and photograph	Proof of Address (PoA) document, containing name and address in India	Proof of Relationship (PoR) document, containing name of child and name of Head of Family (HoF)	Proof of Date of Birth (PDB) document, containing name and date of birth
1.	Birth certificate issued under the Registration of Births and Deaths Act, 1969 and the rules made thereunder	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2.	Valid Indian Passport	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3.	Domicile Certificate issued by State Government	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.	Scheduled Tribe (ST) / Scheduled Caste (SC) / Other Backward Caste (OBC) Certificate issued by Central Government / State Government	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5.	Document to prove legal guardianship issued by the Central government or a State Government authority or a court of law under the relevant Acts (the Guardians and Wards Act, 1890 / the National Trust Act, 1999 / the Rights of Persons with Disabilities Act, 2016) and the rules made under these Acts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6.	Certificate issued on UIDAI Standard Certificate format by District Child Protection Officer (DCPO) along with order of placement of child in Child Care Institution (CCI) in Form 18 of the Juvenile Justice Model Rules, 2016 (as amended in 2022)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Third gender / Transgender Identity Card / Certificate issued under the Transgender Persons (Protection of Rights) Act, 2019 and rules made thereunder	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



LIST OF ACCEPTABLE DOCUMENTS FOR AADHAAR ENROLMENT

Documents applicable for Overseas Citizen of India (OCI) cardholders, Long Term Visa (LTV) holders, nationals of Nepal and Bhutan and other foreign nationals who have stayed in India for 182 days or more in the immediately preceding 12 months

Sl. No.	List of documents (see note below this tabular statement)	Proof of Identity (PoI) document, containing name and photograph	Proof of Address (PoA) document, containing name and address in India	Proof of Date of Birth (PDB) document, containing name and date of birth
8.	For OCI cardholders - Valid foreign passport (along with OCI card)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>
9.	For nationals of Nepal and Bhutan - (a) Passport of Nepal/Bhutan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>
	(b) Valid Nepalese/ Bhutanese Citizenship Certificate (along with Limited validity Photo Identity Certificate issued by Nepalese Mission/ Royal Bhutanese Mission in India)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>
10.	For Long Term Visa holders - Valid Long Term Visa (LTV) document, issued to minority communities of Afghanistan, Bangladesh and Pakistan (Hindus, Sikhs, Buddhists, Jains, Parsis and Christians)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>
11.	For other foreign nationals - Valid foreign passport (along with valid visa)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>

* Proof of Address documents as in the "List III - Documents that may be presented to evidence Proof of Identity, Address, Relationship or Date of Birth for enrolment for Aadhaar Number of Individual eighteen years and above of age" will be applicable

Note:

- (a) Any document listed in the above tabular statement shall be acceptable only if it meets the following conditions, namely:—
- It is currently valid
 - The person in respect of whom such document is issued is entitled for the same;
 - The information contained in the document is verifiable from the source; and
 - The authority issuing the document has not made any declaration that such document is not a proof of identity, address, date of birth or relationship for which such a document is presented
- (b) Criteria for acceptability of the documents submitted to evidence identity, address, date of birth and relationship:
- A document is accepted as Proof of Identity (PoI) document only if it contains at least the name and photograph of the individual
 - PoI, PoA, PoR and PDB documents submitted for enrolment must be issued in the name of the individual seeking enrolment
 - A document is accepted as Proof of Relationship (PoR) document only if it contains at least the name of individual and name of Head of Family (HoF)
 - Name of the individual as mentioned in the supporting document, will be replicated as such in the individual's Aadhaar. No additional information will be considered for inclusion in the name
 - Name and date of birth of the individual across all the documents submitted as PoI, PoR and PDB must be uniform
- (c) Criteria for Head of Family and Proof of Relationship based enrolment:
- HoF must have a valid Aadhaar before performing HoF based enrolment
 - Any one of the parents or the legal guardian can be HoF
 - Aadhaar number of both the parents is required for HoF based enrolment. In case the child is living with only one parent or living with a legal guardian, the Aadhaar number of only such parent or legal guardian may be given
 - Biometric authentication by one of the parents or the legal guardian is mandatory
 - The address mentioned in the Aadhaar of HoF will be used for the address in the Aadhaar of the child
- (d) Individuals aged 5 years and above and less than 18 years of age are encouraged to enrol through Head of Family based enrolment. However, if HoF or Proof of Relationship document is not available, such individual may enrol through document-based enrolment using PoI, PoA and PDB documents
- (e) Validity period of the Aadhaar issued to the OCI cardholders, Nepal & Bhutan nationals, LTV holders and other foreign nationals is specified below:
- OCI cardholders - ten years
 - Nepal/Bhutan nationals - ten years
 - LTV holders - till the validity of LTV
 - Other foreign nationals - till the validity of visa



LIST OF ACCEPTABLE DOCUMENTS FOR AADHAAR ENROLMENT

List III - Documents that may be presented to evidence Proof of Identity, Address, Relationship or Date of Birth for enrolment for Aadhaar Number of individual eighteen years and above of age

Means allowed | Means not allowed

Sl. No.	List of documents (see note below this tabular statement)	Proof of Identity (PoI) document, containing name and photograph	Proof of Address (PoA) document, containing name and address in India	Proof of Date of Birth (PDB) document, containing name and date of birth
1.	Valid Indian Passport	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2.	Ration /PDS Photograph Card/e-Ration Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.	Voter Identity Card /e-Voter Identity Card whose details are displayed online on the website of the Election Commission of India or the Chief Electoral Officer concerned	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.	Driving licence	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Service Photo Identity Card issued by Central Government/ State Government/ PSU/ regulatory body / statutory body	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6.	Pensioner Photo Identity Card / Freedom Fighter Photo Identity Card / Pension Payment Order issued by Central Government/ State Government/ PSU / regulatory body / statutory body	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
7.	CGHS/ ECHS/ ESIC/ Medi-Claim Card issued by Central Government/ State Government/ PSU	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Certificate as per the UIDAI prescribed format, jointly signed and stamped by the Head of Shelter Home registered under RPwD Act, 2016 and the District Social Welfare Officer (DSWO) / Authorized Officer of equivalent rank for disability related matters in the district	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9.	MGNREGA/NREGS Job Card and Domicile Certificate issued by State Government	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10.	Scheduled Tribe (ST)/ Scheduled Caste (SC)/Other Backward Caste (OBC) Certificate issued by Central Government/ State Government	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11.	Mark-sheet/Certificate issued by recognised Board of Education or university or deemed university or higher educational institution established by a Central or State Act	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12.	Third gender / Transgender Identity Card / Certificate issued under the Transgender Persons (Protection of Rights) Act, 2019 and rules made thereunder	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
13.	Certificate issued on UIDAI Standard Certificate format by:			
	(i) MP/ MLA/ MLC/ Municipal Councillor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	(ii) Gazetted Officer Group 'A'/Employees Provident Fund Organisation (EPFO) Officer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	(iii) Tehsildar/ Gazetted Officer Group 'B'	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



LIST OF ACCEPTABLE DOCUMENTS FOR AADHAAR ENROLMENT

Sl. No.	List of documents (see note below this tabular statement)	Proof of Identity (PoI) document, containing name and photograph	Proof of Address (PoA) document, containing name and address in India	Proof of Date of Birth (PDB) document, containing name and date of birth	
	(iv) Gazetted Officer at National AIDS Control Organisation (NACO) / State Health Department / Project Director of the State AIDS Control Society or his nominee (in pursuance of Hon'ble Supreme Court Judgment in Criminal Appeal No(s). 135/2010 dated 19.5.2022)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
	(v) Recognised educational institution (signed by the Head of Institute, only for the institute students concerned)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
	(vi) Village Panchayat Head/ President or Mukhiya/ Gaon Bura/ equivalent authority (for rural areas)/ Village Panchayat Secretary/ Village Revenue Officer or equivalent (for rural areas)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
14.	Electricity bill (pre-paid/post-paid bill, not older than 3 months)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
15.	Water bill (not older than 3 months)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
16.	Telephone landline bill/ post-paid mobile bill/ broadband bill (not older than 3 months)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
17.	Valid sale agreement/ gift deed registered with the Registrar Office, or registered or unregistered rent, lease agreement or leave and licence agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
18.	Gas bill (not older than 3 months)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
19.	Allotment letter of accommodation issued by Central Government/ State Government/ PSU / regulatory body / statutory body (not older than 1 year)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
20.	Life or medical insurance policy (valid up to 1 year from the date of issue of the Policy)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
21.	Birth certificate issued under the Registration of Births and Deaths Act, 1969 and the rules made thereunder	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
22.	Prisoner Induction Document (PID) issued by Prison Officer with signature and seal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Document for Head of Family based enrolment of persons in respect of whom a legal guardian has been appointed					
Sl. No.	List of documents (see note below this tabular statement)	Proof of Identity (PoI) document, containing name and photograph	Proof of Address (PoA) document, containing name and address in India	Proof of Relationship (PoR) document, containing name of individual and name of Head of Family (HoF)	Proof of Date of Birth (PDB) document, containing name and date of birth
23.	Document to prove legal guardianship issued by the Central government or a State Government authority or a court of law under the relevant Acts (the Guardians and Wards Act, 1890 / the National Trust Act, 1999 / the Rights of Persons with Disabilities Act, 2016) and the rules made under these Acts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



LIST OF ACCEPTABLE DOCUMENTS FOR AADHAAR ENROLMENT

Documents applicable for Overseas Citizen of India (OCI) cardholders, Long Term Visa (LTV) holders, nationals of Nepal and Bhutan and other foreign nationals who have stayed in India for 182 days or more in the immediately preceding 12 months

Sl. No.	List of documents (see note below this tabular statement)	Proof of Identity (PoI) document, containing name and photograph	Proof of Address (PoA) document, containing name and address in India	Proof of Date of Birth (PDB) document, containing name and date of birth
24.	For OCI cardholders - Valid foreign passport (along with OCI card)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>
25.	For nationals of Nepal and Bhutan - (a) Passport of Nepal/Bhutan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>
	(b) Any two of the following documents having the same address may be submitted: (i) Valid Nepalese/ Bhutanese Citizenship Certificate (acceptable as proof of date of birth also) (ii) Valid Voter Identity Card issued by the Election Commission of Nepal/ Bhutan (not acceptable as proof of date of birth) (iii) Limited validity Photo Identity Certificate issued by Nepalese Mission/ Royal Bhutanese Mission in India (not acceptable as proof of date of birth)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>
26.	For Long Term Visa holders - Valid Long Term Visa (LTV), issued to minority communities of Afghanistan, Bangladesh and Pakistan (Hindus, Sikhs, Buddhists, Jains, Parsis and Christians)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>
27.	For other foreign nationals - Valid foreign passport (along with valid visa)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>
28.	Valid Registration Certificate or Residential permit issued by FRRO/FRO to the foreign national (except OCI cardholders, LTV document holders and Nepal/Bhutan nationals)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

* Proof of Address documents as in the above list will also be applicable for Overseas Citizens of India (OCI) cardholders, or Long Term Visa (LTV) holders, nationals of Nepal and Bhutan and other foreign nationals seeking enrolment

Note:

(a) Any document listed in the above tabular statement shall be acceptable only if it meets the following conditions, namely:-

- It is currently valid
- The person in respect of whom such document is issued is entitled for the same;
- The information contained in the document is verifiable from the source; and
- The authority issuing the document has not made any declaration that such document is not a proof of identity, address, date of birth or relationship for which such a document is presented

(b) Criteria for acceptability of the documents submitted to evidence identity, address, date of birth and relationship:

- A document is accepted as Proof of Identity (PoI) document only if it contains at least the name and photograph of the individual
- PoI, PoA, PoR and PDB documents submitted for enrolment must be issued in the name of the individual seeking enrolment
- A document is accepted as Proof of Relationship (PoR) document only if it contains at least the name of individual and name of Head of Family (HoF)
- Name of the individual as mentioned in the supporting document, will be replicated as such in the individual's Aadhaar. No additional information will be considered for inclusion in the name
- Name and date of birth of the individual across all the documents submitted as PoI, PoR and PDB must be uniform

(c) Validity period of the Aadhaar issued to the OCI cardholders, Nepal & Bhutan nationals, LTV holders and other foreign nationals is specified below:

- OCI cardholders - ten years
- Nepal/Bhutan nationals - ten years
- LTV holders - till the validity of LTV
- Other foreign nationals - till the validity of visa



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LIST OF ACCEPTABLE DOCUMENTS FOR AADHAAR UPDATE

List IV - Documents that may be presented to evidence Proof of Identity, Address, Relationship or Date of Birth for update of information in respect of Aadhaar Number Holder of any age

Means allowed | Means not allowed

Sl. No.	List of documents (see note below this tabular statement)	Proof of Identity (PoI) document, containing name and photograph	Proof of Address (PoA) document, containing name and address in India	Proof of Relationship (PoR) document, containing name of child and name of Head of Family (HoF)	Proof of Date of Birth (PDB) document, containing name and date of birth
1.	Valid Indian Passport	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> #
2.	Ration / PDS Photograph Card / e-Ration Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.	Voter Identity Card /e-Voter Identity Card, whose details are displayed online on the website of the Election Commission of India or the Chief Electoral Officer concerned	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Driving licence	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Service Photo Identity Card issued by Central Government/ State Government/ PSU/ regulatory body / statutory body	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> #
6.	Pensioner Photo Identity Card / Freedom Fighter Photo Identity Card / Pension Payment Order issued by Central Government/ State Government/ PSU / regulatory body / statutory body	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> #
7.	Kisan Photo Passbook	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	CGHS/ ECHS/ ESIC/ Medi-claim Card issued by Central Government/ State Government/ PSU	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Certificate as per the UIDAI prescribed format, jointly signed and stamped by the Head of Shelter Home registered under RPWD Act, 2016 and the District Social Welfare Officer (DSWO)/Authorized Officer of equivalent rank for disability related matters in the district	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	MGNREGA/NREGS Job Card and Domicile Certificate issued by State Government	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11.	Marriage Certificate with or without photograph issued by Central Government/ State Government (supporting PoI document of old name and photograph is required if the Marriage Certificate is without photograph)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12.	Divorce Decree issued by family court	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.	Scheduled Tribe (ST)/ Scheduled Caste (SC)/ Other Backward Caste (OBC) Certificate issued by Central Government/ State Government	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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LIST OF ACCEPTABLE DOCUMENTS FOR AADHAAR UPDATE

Sl. No.	List of documents (see note below this tabular statement)	Proof of Identity (PoI) document, containing name and photograph	Proof of Address (PoA) document, containing name and address in India	Proof of Relationship (PoR) document, containing name of child and name of Head of Family (HoF)	Proof of Date of Birth (POB) document, containing name and date of birth
14.	Marksheet/Certificate issued by recognised Board of Education or university or deemed university or higher educational institution established by a Central or State Act	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> #
15.	Passbook issued by a scheduled commercial bank or a State cooperative bank having Name and Photograph (cross stamped with Bank seal) and signed by bank official/ Post Office Savings Account Passbook (with stamp and signature of issuing official of post office)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
16.	Bank Account Statement/ Credit Card Statement (with Bank stamp & signature of issuing bank official)/ Post Office Savings Account Statement (with stamp and signature of issuing official of post office) (not older than 3 months)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
17.	Third gender / Transgender Identity Card / Certificate Issued under the Transgender Persons (Protection of Rights) Act, 2019 and rules made thereunder (also acceptable for gender and full name change)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> #
18.	For change in first name or change in full name: Gazette notification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
19.	Certificate issued on UIDAI Standard Certificate format by:				
	i. MP / MLA / MLC / Municipal Councillor	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	ii. Gazetted Officer Group 'A'/ Employees Provident Fund Organisation (EPFO) Officer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	iii. Tehsildar/ Gazetted Officer Group 'B'	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	iv. Gazetted Officer at National AIDS Control Organisation (NACO)/State Health Department / Project Director of the State AIDS Control Society or his nominee (in pursuance of Hon'ble Supreme Court Judgment in Criminal Appeal No(s). 135/2010 dated 19.5.2022)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	v. Certificate issued on UIDAI Standard Certificate format by District Child Protection Officer (DCPO) along with order of placement of child in Child Care Institution (CCI) in Form 18 of the Juvenile Justice Model Rules, 2016 (as amended in 2022)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



LIST OF ACCEPTABLE DOCUMENTS FOR AADHAAR UPDATE

Sl. No.	List of documents (see note below this tabular statement)	Proof of Identity (PoI) document, containing name and photograph	Proof of Address (PoA) document, containing name and address in India	Proof of Relationship (PoR) document, containing name of child and name of Head of Family (HoF)	Proof of Date of Birth (POB) document, containing name and date of birth
	vi. Recognised educational institution (signed by the Head of Institute, only for the institute students concerned)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	vii. Village Panchayat Head/ President or Mukhya/ Gaon Bura/ equivalent authority (for rural areas)/ Village Panchayat Secretary/ Village Revenue Officer or equivalent (for rural areas)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
20.	Electricity bill (pre-paid/post-paid bill, not older than 3 months)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
21.	Water bill (not older than 3 months)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
22.	Telephone landline bill/ post-paid mobile bill/ broadband bill (not older than 3 months)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
23.	Property Tax Receipt (not older than 1 year)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
24.	Valid sale agreement/ gift deed registered with the Registrar Office, or registered or unregistered rent, lease agreement or leave and licence agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
25.	Gas bill (not older than 3 months)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
26.	Allotment letter of accommodation issued by Central Government/ State Government/ PSU / regulatory body / statutory body (not older than 1 year)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
27.	Life or medical insurance Policy (valid up to 1 year from the date of issue of the Policy)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
28.	Birth certificate issued under the Registration of Births and Deaths Act, 1969 and the rules made thereunder	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> #
29.	Prisoner Induction Document (PID) issued by Prison Officer with signature and seal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
30.	Self-declaration from an immediate family member certifying the relationship with the individual residing at the same address. (Valid only for borrowing the address of an immediate family member for address update)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
31.	Document to prove legal guardianship issued by the Central government or a State Government authority or a court of law under the relevant Acts (the Guardians and Wards Act, 1890 / the National Trust Act, 1999 / the Rights of Persons with Disabilities Act, 2016) and the rules made under these Acts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



LIST OF ACCEPTABLE DOCUMENTS FOR AADHAAR UPDATE

Documents applicable for Overseas Citizens of India (OCI) cardholders, Long Term Visa (LTV) holders, nationals of Nepal and Bhutan and other foreign nationals

Sl. No.	List of documents (see note below this tabular statement)	Proof of Identity (PoI) document, containing name and photograph	Proof of Address (PoA) document, containing name and address in India	Proof of Relationship (PoR) document, containing name of individual and name of Head of Family (HoF)	Proof of Date of Birth (POB) document, containing name and date of birth
32.	For OCI cardholders - Valid foreign passport (along with OCI card)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
33.	For nationals of Nepal and Bhutan - (a) Passport of Nepal/Bhutan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	(b) Any two of the following documents having the same address may be submitted: (i) Valid Nepalese/ Bhutanese Citizenship Certificate (acceptable as proof of date of birth also)				
	(ii) Valid Voter Identity Card issued by the Election Commission of Nepal/ Bhutan (not acceptable as proof of date of birth)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
34.	(iii) Limited validity Photo Identity Certificate issued by Nepalese Mission/ Royal Bhutanese Mission in India (not acceptable as proof of date of birth)				
	For Long Term Visa holders - Valid Long Term Visa (LTV), issued to minority communities of Afghanistan, Bangladesh and Pakistan (Hindus, Sikhs, Buddhists, Jains, Parsis and Christians)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
35.	For other foreign nationals - Valid foreign passport (along with valid visa)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
36.	Valid Registration certificate or Residential permit issued by Foreigners Regional Registration Office (FRRO)/Foreigners Registration Office (FRO) to the foreign national (except for OCI cardholders, LTV holders and Nepal/ Bhutan nationals)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



LIST OF ACCEPTABLE DOCUMENTS FOR AADHAAR UPDATE

* Proof of Address documents as in the above list will also be applicable for Overseas Citizens of India (OCI) cardholders, or Long Term Visa (LTV) holders, nationals of Nepal and Bhutan and other foreign nationals seeking update.

Note:

- (a) Any document listed in the above tabular statement shall be acceptable only if it meets the following conditions, namely: –
- It is currently valid
 - The person in respect of whom such document is issued is entitled for the same;
 - The information contained in the document is verifiable from the source; and
 - The authority issuing the document has not made any declaration that such document is not a proof of identity, address, date of birth or relationship for which such a document is presented
- (b) Criteria for acceptability of the documents submitted to evidence identity, address, date of birth and relationship:
- A document is accepted as Proof of Identity (PoI) document only if it contains at least the name and photograph of the individual
 - A document is accepted as Proof of Relationship (PoR) document only if it contains at least the name of individual and name of Head of Family (HoF)
 - PoI, PoA, PoR and PDB documents submitted for update must be issued in the name of the individual seeking update
 - Name of the individual as mentioned in the supporting document, will be replicated as such in the individual's Aadhaar. No additional information will be considered for inclusion in the name
 - Name and date of birth of the individual across all the documents submitted as PoI, PoR and PDB must be uniform
- (c) Criteria for Head of Family and Proof of Relationship based update:
- HoF must have a valid Aadhaar before performing HoF based update
 - Any one of the parents or the legal guardian can be HoF
 - Aadhaar number of both the parents is required for HoF based update. In case the child is living with only one parent or living with a legal guardian, the Aadhaar number of only such parent or legal guardian may be given.
 - Biometric authentication by one of the parents or the legal guardian is mandatory
 - The address mentioned in the Aadhaar of HoF will be used for the address in the Aadhaar of the individual
- (d) #Request for update of date of birth in Aadhaar shall be accepted, in the following manner:
- If date of birth is recorded as declared or approximate:
 - For resident Indians below 18 years of age: - Aadhaar number holder shall mandatorily submit birth certificate as proof of date of birth
 - For Non-Resident Indian (NRI) below 18 years of age: - Aadhaar number holder shall submit birth certificate or Indian Passport as proof of date of birth
 - For resident Indians and Non-Resident Indian (NRI) of 18 years and above of age: - Aadhaar number holder shall submit any of the acceptable proof of date of birth documents as specified in the above list
 - If the Aadhaar number holder had earlier submitted birth certificate as proof of date of birth, the Aadhaar number holder shall submit corrected birth certificate bearing same Birth Registration Number (BRN)
 - If the Aadhaar number holder had earlier submitted any proof of date of birth document except birth certificate (for e.g. Marksheet, Passport etc.), the Aadhaar number holder shall submit corrected version of the same document or submit a birth certificate
 - In case of date of birth update of woman who has changed her name post-marriage, proof of date of birth documents issued pre-marriage will be accepted along with evidence of name change (Aadhaar with old name or marriage certificate with both names)
- (e) Request for update of name, gender and date of birth in Aadhaar beyond the limits prescribed in Regulation 19 (3), update of such information shall be done only in accordance with the process as specified below:
- Name – [Scan - 1]
 - Gender – [Scan - 1]
 - Date of birth – [Scan - 2]
- (f) In case of child (0-5 years) having name as "Baby of ..." in Aadhaar, the first update request for full name change shall be allowed by submission of Birth certificate issued under the Registration of Births and Deaths Act, 1969 and the rules made thereunder
- (g) Head of Family (HoF) based minor updates in name (viz. addition/ deletion/ change in surname, change in spelling owing to phonetics, expansion/ abbreviation provided the primary name remains unchanged) of a minor (below 18 years of age) shall be permitted based on Birth Certificate bearing the revised name
- (h) Head of Family (HoF) based address update of Aadhaar may be used in case individual does not have PoA documents

SCAN - 1

For Name and Gender SOP SCAN



https://uidai.gov.in/images/SOP_28.10.2021-Name_And_Gender_UpdateRequest_Under_Exception_Handling_Process.pdf

SCAN - 2

For DoB Update SOP SCAN



https://uidai.gov.in/images/SOP_for_DOB_update.pdf