

समस्त जोनल अपर आयुक्त ग्रेड-1, राज्य कर,
उत्तर प्रदेश (गौतमबुद्ध नगर जोन, नोएडा को छोड़कर)।

विषय:-केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क, केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड, तिरुवनन्तपुरम जोन में
प्रशासनिक अधिकारी के पद पर इच्छुक 21 पदों को प्रतिनियुक्ति के आधार पर भरे जाने के सम्बन्ध में।

कृपया उपर्युक्त विषयक केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क, केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड,
तिरुवनन्तपुरम जोन के पत्र संख्या-GEXCOM/II(13)/2/2024-ESTT दिनांक 26.07.2024 का संदर्भ ग्रहण करें, जिसके
द्वारा केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क, केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड, तिरुवनन्तपुरम जोन में
प्रशासनिक अधिकारी के पद पर इच्छुक 21 पदों को प्रतिनियुक्ति के आधार पर भरे जाने के सम्बन्ध में सर्कुलर जारी
किया गया है।

उक्त के संबंध में केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क, केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड के उक्त
पत्र दिनांक 26.07.2024 की प्रति संलग्न कर इस निर्देश से प्रेषित की जा रही है कि अपने अधीनस्थ कार्यरत कार्मिकों
को उक्त से अवगत कराते हुए पत्र में दिये गये निर्देशानुसार इच्छुक अभ्यर्थियों का प्रार्थना-पत्र निर्धारित प्रारूप में
संस्तुति सहित लौटती डाक से मुख्यालय को दिनांक 30.08.2024 तक उपलब्ध कराना सुनिश्चित करें।

संलग्नक:-यथोपरि(विभागीय वेबसाइट पर)।

(सुनील कुमार वर्मा)

अपर आयुक्त(प्रशासन) राज्य कर,
उत्तर प्रदेश, लखनऊ।

पृ0प0सं0 व दिनांक उक्त।

प्रतिलिपि:- निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।

- 1- अपर आयुक्त, राज्य कर, गौतमबुद्ध नगर जोन, नोएडा को उक्त पत्र दिनांक 26.07.2024 की प्रति संलग्न कर इस अनुरोध के साथ प्रेषित कि अपने अधीनस्थ कार्यरत कार्मिकों को उक्त से अवगत कराते हुए पत्र में दिये गये निर्देशानुसार इच्छुक अभ्यर्थियों का प्रार्थना-पत्र निर्धारित प्रारूप में संस्तुति सहित मुख्यालय को उपरोक्त नियत तिथि तक उपलब्ध कराने का कष्ट करें।
- 2- अपर निदेशक, राज्य कर अधिकारी प्रशिक्षण संस्थान, गोमती नगर, लखनऊ।
- 3- समस्त अनुभाग अधिकारी, राज्य कर, मुख्यालय, लखनऊ।
- 4- सयुक्त आयुक्त (आई0टी0) राज्य कर, मुख्यालय, लखनऊ को विभागीय वेबसाइट पर अपलोड किये जाने हेतु।
- 5- सहायक आयुक्त, राज्य कर, जवाहर भवन, लखनऊ।
- 6- स्था-5(क)(स्था0 अरा0 अनु0) राज्य कर, मुख्यालय।

संलग्नक:- यथोपरि(विभागीय वेबसाइट पर)।

अपर आयुक्त (प्रशासन) राज्य कर,
उत्तर प्रदेश, लखनऊ।



भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
आयुक्त का कार्यालय OFFICE OF THE COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
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GEXCOM/II/(13)/2/2024-ESTT

Dated: 26.07.2024

CIRCULAR

Subject: Willingness for the post of 'Administrative Officer' in Central Tax, Central Excise and Customs, Thiruvananthapuram Zone on deputation basis - reg.

In pursuance of the Board's letter FNo.A-26017/91/2017-Ad.IIA dated 16.03.2022, it is to apprise that application of willing officers are invited to fill up the following posts in Central Tax, Central Excise and Customs, Thiruvananthapuram Zone in the pay level mentioned against the posts from Officers of the Central Government or State Government or Union territories holding analogous posts on regular basis in the parent cadre or Department. The details are as under-

Sl. No.	Name of the Post	Pay Level in Pay Matrix	Details of Vacancies	
			Commissionerate	Vacancies
1.	Administrative Officer, General Central Service, Group-B, Gazetted, Ministerial.	Level 7 in the Pay Matrix (Rs. 44900-142000/-)	Kozhikode	4
			Kochi	8
			Customs (Preventive) Commissionerate, Cochin	2
			Thiruvananthapuram	3
			Appeals, Kochi	1
			CCO-CCA, Kochi	3
			Total no. of vacancies	21

2. The above post will be filled up by way of deputation basis as per the eligibility criteria prescribed in the Ministry of Finance, Department of Revenue, Central Board of Indirect Taxes and Customs, Administrative Officer, Group 'B' Post

अपर आयुक्त (प्रशासन)
राज्य कर उत्तर प्रदेश
नखनक।

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Recruitment Rules, 2020, which is as follows-

Deputation:

(a) (i) Holding analogous posts on regular basis in the parent cadre or Department;

or

(ii) With five years regular service in the grade rendered after appointment thereto on regular basis in level-6 in the pay matrix (Rs. 35400-112400) or equivalent in the parent cadre or Department.

(b) Possessing the following educational qualification and experience:

(i) Bachelor's degree from a recognized University or Institute.

(ii) Preferably two years experience in Accounts, Administration, Establishment work in a Government Office or Public Sector Undertaking or Autonomous body or Statutory body.

Note 1: The period of deputation including the period in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government, shall ordinarily not exceed five years or extended as per the guidelines issued by the Government of India from time to time.

Note 2: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 3: The Maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of receipt of application.

3. It is requested that applications of willing and eligible officers may be forwarded to this office with their particulars as per the attached proforma (Annexure I) alongwith APAR grading for the last 5 years, Vigilance Clearance & Integrity Certificate, statement indicating the major / minor penalties imposed upon the applicant during the last 10 years and 'No Objection Certificate' from the Cadre Controlling Authority to relieve the officer in the event of his/ her selection. The willing and eligible officers are requested to send their application only through proper channel addressed to 'The Commissioner of Central Tax and Central Excise, C.R. Building, I.S. Press Road, Kochi, Kerala - 682018'. Incomplete applications or applications not received through proper channel will not be considered.

4. The officers who are selected would be normally appointed for a period of 2 years only, which may be extended by one year at a time to a maximum of 5 years by the Competent Authority. The officers will be eligible for Deputation Allowance as applicable. They will not be allowed to withdraw their name and will also not be relieved till the expiry of the tenure of three years. They may be posted anywhere in the jurisdiction of Central Tax, Central Excise and Customs,

Thiruvananthapuram Zone (which includes CCO-CCA, 3 CGST Commissionerates (viz. 1. Thiruvananthapuram, 2. Kochi, 3. Kozhikode), Audit Commissionerate, Kochi, Appeals Commissionerate, Kochi and Customs (Preventive) Commissionerate, Cochin and other Divisional formations of this Zone). If the performance and / or the conduct of the officer is not found to be satisfactory during his / her tenure at Central Tax, Central Excise, and Customs, Thiruvananthapuram Zone, the officer will be repatriated to the parent Department / Commissionerate / Directorate / Public Sector Undertaking / Autonomous body even before completion of the deputation period.

5. It is requested that this circular may please be brought to the notice of all the formations under your jurisdiction.

6. The last date of receipt of the application is **27.09.2024**.

7. This is issued with the approval of the Chief Commissioner of Central Tax, Central Excise and Customs, Thiruvananthapuram Zone.

Signed by

Bindu C T

Date: 26-07-2024 12:59:55
(C.T. Bindu)

Deputy Commissioner (P&V)

Copy submitted to :

1. The Webmaster (CBIC), Directorate of Systems, CR Building, IP Estate, New Delhi- with a request to place this Circular on CBIC's website.

2. All Ministries & Department of Government of India with request that this circular may be circulated in their Ministries / Departments and also among their attached / subordinate Offices.

3. The Chief Secretaries to the Government of all States/UTs.

4. The Director General of BSF, CRPF, CISF, SSB, ITBP, RPF, Assam Rifles, NCRB with request that this circular may be circulated in their Departments and also among their attached/ subordinate offices.

5. The Chief Postmaster General / Postmaster General / Director Postal Service, Thiruvananthapuram/ Kochi/ Kozhikode/ Chennai/ Bengaluru/ Vijayawada Regions with request that this circular may be circulated in their Departments and also among their attached/subordinate offices.

6. All Principal Chief Commissioners / Chief Commissioners / Director Generals of CBDT.

7. All Principal Chief Commissioners / Chief Commissioners / Director

Generals of CBIC.

ANNEXURE-I

PROFORMA

**APPLICATION FOR THE POST OF ADMINISTRATIVE OFFICER IN CENTRAL TAX,
CENTRAL EXCISE AND CUSTOMS, THIRUVANANTHAPURAM ZONE
ON DEPUTATION BASIS**

1. Name (IN BLOCK LETTERS) :
2. Date of Birth :
3. Date of Retirement :
4. Age as on the closing date of receipt of application :
5. Educational Qualification :
6. Present post held and the date from which held :
7. Whether the present Grade is granted By way of MACP or Regular Promotion :
8. Pay level in Pay Matrix :
9. Details of service* :

* Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your Signature, if the space below is insufficient.

Name of the Post	Whether post held on regular basis or on adhoc	Pay level in Pay Matrix	Nature of duties performed

-
10. Name and designation of the Cadre Controlling Authority :

 11. Name, address and telephone number of concerned officer in the office of the Cadre Controlling Authority :

 12. Mobile No., E-mail id and Official Land Line No. of the applicant :

 13. Home State :

 14. Choice of Stations for Posting (Three stations) :

Declaration:

I have carefully gone through the vacancy circular and I hereby declare that the details submitted are true and correct to the best of my knowledge, belief and information.

Date:

Signature of the candidate

It is certified that the information/ entries furnished by the officer/ official have been verified from the service records.

**Countersigned
(Employer with Seal)**

Note : All fields in the Application Proforma are mandatory to be filled. Incomplete application will not be considered and will be rejected without any intimation.